

**West Fork City Council**  
**Regular Meeting Minutes**  
**February 14, 2017**

The invocation: Granville Wynn

Pledge of Allegiance: Jackson & Connor Brannan and Bryson Kickline

**TIME CONVENE:** 6:28pm

**OATH OF OFFICE:** Mayor Caudle swore-in Jan Throgmorton and Don Rollins

**VOICE ROLL CALL ALDERMEN:**

**PRESENT:** Misty Caudle, Anita Lowry, John Collins, Kira Hungate, Don Rollins, Jan Throgmorton, Joe Toher, Mayor Heith Caudle, and City Attorney Tom Kieklak.

**ABSENT:** Jeff Upton and City Clerk Marsha Hungate

**ADOPTION OF AGENDA:**

**MOTION** by Misty Caudle 2<sup>ND</sup> by Don Rollins to adopt the agenda as mailed. All voted in favor,  
**MOTION PASSED.**

**APPROVAL OF MINUTES:**

**MOTION** by Misty Caudle 2<sup>ND</sup> by Kira Hungate to approve the minutes as mailed. All voted in favor,  
**MOTION PASSED.**

**PUBLIC FORUM:**

1. Michelle Winkler with the Heritage Cooperative Gardens reported that work on the gardens has begun. Some plantings have been done and more will follow. Work days and educational meetings will be scheduled soon. Follow their Facebook page at Heritage Cooperative Gardens.
2. Jane Bryant with the Friends of the Library reported that the library expansion committee will be touring the Farmington and Prairie Grove libraries this Friday.

**(A) BUSINESS REPORTS:**

1. Library: Librarian absent/no report given
2. Court: Vicky Mesplay reported that day court is transitioning smoothly.
3. Police Department:
  - a. Chief Watts reported that he has given his resignation effective March 17, 2017.
  - b. Chris Langston has resigned to move closer to home and his position has been filled. Justin Goggans that is currently part time will go full time as of February 25, 2017.
  - c. All grants and current projects will be complete and underway before Chief Watts resigns.
  - d. The sniper class held in February was very successful.
  - e. Advertising will begin soon for an additional officer for an overnight shift to have 24 hour coverage.
4. Public Works:
  - a. Isaac Harderson reported that the sewer rehab in West Fork Acres is underway, as well as the badger digital meter pilot program.
  - b. McClelland Engineers are starting design work on the Dye Creek low water bridge.
  - c. White Street sidewalk project is going to be terminated due to unexpected cost. A letter will be written to the Highway Department explaining the refusal of the grant received to complete the project.

5. Parks Director:
  - a. Chad Harrison reported that summer ball sign-ups are underway and the department has been working to prepare the fields for the upcoming season. Improvements and maintenance are also being done at city parks in preparation for the spring and summer season.
  - b. The Parks Department will be hosting an Arkansas Food Truck Race on April 8<sup>th</sup> from 11am to 7pm at Riverside Park. For more information you can visit their website at [www.lrmrivervalleymarketing.com/foodtruckrace](http://www.lrmrivervalleymarketing.com/foodtruckrace)
  
6. Fire Department: Chief Myers reported that the new part-time position is working out great and that pre-incident planning is underway.
  
7. Finance Director: no verbal report/no questions on packet information

**(B) NEW BUSINESS:**

1. Ozark Regional Transit: Jeff Hatley reported a record year ridership for 2016. The 620 Rural route grew by 7% in 2016. The Washington County Quorum Court is looking to cut funding which will eliminate the 620 route however, ORT is looking for options that will make transportation available in the rural areas of Washington County.
  
2. Inland Waste Solutions: Stephen Walker presented a trash and recycling proposal for the city. MOTION by Don Rollins 2<sup>nd</sup> by Joe Toher to proceed with the concept of franchising trash service and taking bids for city trash service. All voted in favor, MOTION PASSED.

**(C) OLD BUSINESS:**

1. Ordinance # 463: to amend ordinance #388/Park and Recreation Rules and Regulations
  - a. MOTION by Misty Caudle 2<sup>nd</sup> by Kira Hungate to suspend the rules and read the ordinance one time by title only. Roll Call Vote: Misty Caudle, yes; Anita Lowry, yes; Jan Throgmorton, yes; John Collins, yes; Kira Hungate, yes; Don Rollins, yes; Joe Toher, yes; Jeff Upton, absent; 7/1, MOTION PASSED.
  - b. The ordinance was read by title only. MOTION by Misty Caudle 2<sup>nd</sup> by Kira Hungate to pass ordinance # 463. Roll Call Vote: Misty Caudle, yes; Anita Lowry, yes; Jan Throgmorton, yes; John Collins, yes; Kira Hungate, yes; Don Rollins, yes; Joe Toher, yes; Jeff Upton, absent; 7/1, MOTION PASSED.
  - c. MOTION by Jan Throgmorton 2<sup>nd</sup> by Misty Caudle to pass the emergency clause. Roll Call Vote: Misty Caudle, yes; Anita Lowry, yes; Jan Throgmorton, yes; John Collins, yes; Kira Hungate, yes; Don Rollins, yes; Joe Toher, yes; Jeff Upton, absent; 7/1, MOTION PASSED
  
2. Ordinance #464: to amend ordinance #413/ Building permit fees:
  - a. MOTION by John Collins 2<sup>nd</sup> by Kira Hungate to suspend the rules and read the ordinance one time by title only. Roll Call Vote: Misty Caudle, yes; Anita Lowry, yes; Jan Throgmorton, yes; John Collins, yes; Kira Hungate, yes; Don Rollins, yes; Joe Toher, yes; Jeff Upton, absent; 7/1, MOTION PASSED.
  - b. The ordinance was read by title only. MOTION by Jan Throgmorton 2<sup>nd</sup> by Kira Hungate to pass ordinance # 464. Roll Call Vote: Misty Caudle, yes; Anita Lowry, yes; Jan Throgmorton, yes; John Collins, yes; Kira Hungate, yes; Don Rollins, yes; Joe Toher, yes; Jeff Upton, absent; 7/1, MOTION PASSED.
  
3. Resolution #2017-02: to approve auction of surplus property and disposal of items of no value. MOTION by Jan Throgmorton 2<sup>nd</sup> by Misty Caudle to approve resolution #2017-02. All voted in favor, MOTION PASSED.

**(D) MAYORS COMMENTS:**

1. The economic development/beautification committee's next meeting will be February 21<sup>st</sup> at 6:30pm. The Mayor asked that the council to consider being an active part of the committee and to promote the committee to their constituents.
2. Mayor advised the council that he would like the council to think about and decide on what direction they would like to see the planning commission focus its efforts.
3. The Mayor asked for an update from the West Fest committee at the March meeting.

**ADJOURN:**

MOTION by Misty Caudle 2<sup>ND</sup> by Jan Throgmorton to adjourn the meeting at 8.13pm. All voted in favor, MOTION PASSED.

**PASSED and APPROVED this \_\_\_\_\_ day of March, 2017**

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
Marsha Hungate, City Clerk

\_\_\_\_\_  
Heith Caudle, Mayor

(SEAL)