

**THE CITY OF WEST FORK
REGULAR COUNCIL MEETING MINUTES
August 8, 2017**

INVOCATION given by Justin Risley, followed by the **PLEDGE OF ALLEGIENCE**.

CONVENED 6:30 PM

PRESENT: Anita Lowry, Jeff Upton, Kira Hungate, Misty Caudle, Joe Toher, Don Rollins, Jan Throgmorton, Mayor Heith Caudle, Attorney Tom Kieklak

ABSENT: John Collins, City Clerk Marsha Hungate

MOTION by Misty Caudle, 2nd by Jan Throgmorton to **approve the agenda** . **MOTION CARRIED UNANIMOUSLY**

MOTION by Jan Throgmorton, 2nd by Joe Toher to **approve the July 11, 2017 minutes**. **MOTION CARRIED UNANIMOUSLY**

PUBLIC FORUM: Jennifer Sims gave a report on the Beautification Committee. The Memorial project is underway. They plan to have another shrub giveaway for the Arbor foundation in the fall.

BUSINESS REPORTS:

- 1. PLANNING COMMISSION** - no report given
- 2. LIBRARY** - John Riley reported the Washington County children's librarian is retiring in the fall and there is a county meeting this week on how they plan to move forward when she leaves. There is an opening on the WF Library Board.
- 3. COURT** – Vicky Mesplay reviewed the court report for the month of July.
- 4. POLICE DEPARTMENT** - Chief John Nelson presented the monthly police report. Officer Jonathan Lunsford has resigned. The contract for the SRO (school resource officer) is currently paid 75% by the school and 25% by the City. The school is in favor of changing the contract to a 50/50%.
- 5. PUBLIC WORKS** - Isaac Harderson advised work in West Fork Acres is complete. They will be cleaning up at Arvest and the sewer rehab project is done. Dye Creek Bridge project is on hold, FEMA and the Federal government had to resubmit paperwork. Budgeting for fixing the Water Tanks and possibly decommissioning one of the tanks was also discussed.
- 6. PARKS DEPARTMENT** - Chad Harrison reported that pee-wee football and cheerleading is underway. Riverside Park is showing improvement on the amount of trash and parking issues; improvements most likely due to increased police presence. The Parks Committee has an opening; member must live in the city limits.
- 7. FIRE DEPARTMENT** - Chief Mark Myers reviewed the monthly report. An update on an injured firefighter's surgery was given.

8. FINANCE DIRECTOR – No report was given

NEW BUSINESS:

1. CHANGES TO POLICE DEPARTMENT POLICY AND PROCEDURES - MOTION by Jan Throgmorton, 2nd by Jeff Upton to approve remove the requirement of officers carrying Narcan.

MOTION CARRIED UNANIMOUSLY

2. AUTHORIZATION TO GO OVER BUDGET FOR PROPERTY INSURANCE. MOTION by Jan Throgmorton, 2nd by Don Rollins to approve increased cost in property insurance which would cause a deficit on that line item in the budget.

MOTION CARRIED UNANIMOUSLY

NO OLD BUSINESS:

MAYORS COMMENTS:

MOTION by Misty Caudle, 2nd by Kira Hungate to **ADJOURN MEETING** at 7:19 PM.

MOTION CARRIED UNANIMOUSLY

PASSED AND APPROVED this ____ day of September, 2017

APPROVED:

Heith Caudle, Mayor

ATTEST:

Marsha Hungate, City Clerk
(SEAL)